



The Magna Carta School

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Principal: Mr Craig Adams

Year 9 Options Evening and Year 9 Parents' Evening

January 2025

Dear Families,

Options Evening (In-Person)

Year 9 Options Evening will take place on **Wednesday 22nd January 2025 from 4pm to 6pm. This will be an in-person event.** We will begin by explaining the options process and how you and your child can make the best possible choices for Year 10 and beyond. This presentation will be in the school theatre and will begin promptly at 4.10pm. Following this presentation you and your child will be able to visit each of the different Key Stage 4 options that you will be able to choose from. This is an excellent chance to see what the courses your child may be studying will involve, speak to the course leaders and see the exam and learning requirements. This will help you to make you appropriate choices with your child for Key Stage 4. You and your child will receive the options form on this day. Completed forms will need to be submitted **Friday 7th February 2025.**

Parents' Evening (Online)

Year 9 Parents' Evening will take place on **Tuesday 28th January 2025 from 4pm to 7pm. This will be an online event and not in person.** This is an invaluable opportunity for you to have a conversation with your child's teachers about their progress so far this academic year and to gain personalised feedback on your child's strengths as well as any areas where they require further support. You can also discuss Key Stage 4 options further during this time.

This event will take place virtually via our online booking system. Each appointment will be five minutes long. This is to ensure that you see as many of your child's teachers as possible. You are welcome to have your child present with you during the appointment.

You will be able to book appointments by logging on directly via Edulink. You can do this via the Edulink app or via the Edulink website. If you wish to add another person to the meeting, you can do this by using the "add guest" function when you book. Please note that you can only add people who you have registered with us as having parental responsibility. Please click the link below if you need a reminder of the booking process.

[EduLink One Parents Evening Parent Tutorial - YouTube](#)

Booking will go live at 9am on Wednesday 8th January 2025 and will be open until 4pm on Monday 27th January 2025. Please ensure that you book your appointments during this time, before the system closes.

In order to ensure all parents have fair access to staff appointments, our policy is to allow one appointment per student per teacher.

Your child's progress report will be available to view on Edulink by Monday 27th January 2025 and will have a breakdown of information for you to read prior to the event. On the day of your appointment, please have your report to hand as staff will be discussing targets and areas for improvement and how we, as a school, and you, as a parent, can support your child moving forward.

Several of our teachers teach many more students than they have appointment slots for and therefore you may find some are fully booked so it is worth booking as early as possible.

If there are any problems with the booking process, please email info@mcs-unity.co.uk

We look forward to speaking with you at this event.

Yours sincerely

Mr Gallagher
Head of Year 9

The Magna Carta School

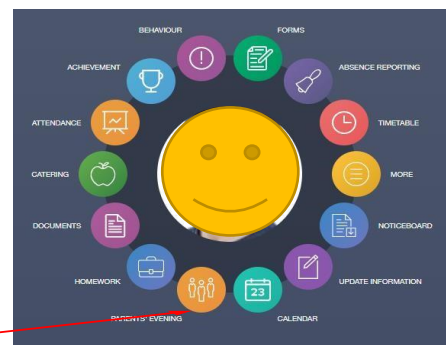


EDULINK PARENTS EVENING SYSTEM



How do I make a Parent's Evening booking?

On the home screen, choose the Parent's Evening button (on this demonstration image, it is the orange button near the bottom of the screen).



You will then be presented with a screen which look like the following (desktop version on the left and mobile version on the right).

Name	Information	Date	Start time	End time
Year 9 Parents Evening	Spring Year 9 Parents Evening	21-03-2018	17:00	19:00

Select the appropriate event by clicking on it.



A grid appears showing all your child's teachers/tutor and the time slots available (on the desktop version) or an option to click **Tap to Book** in the mobile desktop version.

Slots:	French ✓ Teacher: Roger Mcnamara Learner:	PSE, Form Tutor Teacher: Delia Mumford Learner:	Mathematics ✓ Teacher: Ruth Hatchett Learner:	German Teacher: Brian Kinross Learner:	Physical Ed Teacher: Richard Davidson Learner:	Geography, History Teacher: Helen Green Learner:
21-03-2018						
17:00	BOOKED	×	×	×	×	×
17:10						
17:20	×	×	BOOKED	×	×	×
17:30						
17:40						
17:50						
18:00						

Any slots that are unavailable to you will already be blocked out.

Parents' Evening

PRINT

21-03-2018	
Roger Mcnamara - French	17:00
Ruth Hatchett - Mathematics	17:20
Delia Mumford - PSE, Form Tutor	Tap to book
Brian Kinross - German	Tap to book
Richard Davidson - Physical Ed	Tap to book
Helen Green - Geography, History	Tap to book

When you choose a meeting slot to book, click on it and you will be presented with a box as follows:

BOOK SLOT ✕

Date: 2020-11-25 12:40:00

Subjects: Biology

Learner: [REDACTED]

Comment:

Test

CANCEL
BOOK

If there are any comments that you would like to make on the booking then please do so in this box before confirming the booking.

If you have any problems with the booking system, please email info@mcs-unity.co.uk