



The Magna Carta School

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Head of School: Mrs J Bell

12th December 2022

Dear Parents and Carers,

Thank you for your support throughout this term. I will write to you again at the end of this week, but please read on for some dates for your diaries and a few reminders.

End of term

A reminder that school finishes at 3pm on the last day of term, this Friday 16th December. Students should return to school on Tuesday 3rd January 2023 no later than 8.40am.

Parents Evenings

Following the consultation earlier this term, 96% of parents were in favour of continuing with online parent evening appointments. Please note the following dates for this academic year. Instructions on how to book appointments will be provided in advance of each meeting.

Date	Year Group	Event	Where
5 th January 2023	Y9	Options Evening	Face to face
12 th January 2023	Y11	Parents Evening	Online
26 th January 2023	Y9	Parents Evening	Online
9 th March 2023	Y10	Parents Evening	Online
23 rd March 2023	Y8	Parents Evening	Online
27 th April 2023	Y7	Parents Evening	Online

ParentMail

Please be advised that we have now fully transitioned to Edulink for our communication and no longer use Parentmail.

Online parents evenings will be booked and managed through Edulink, so if you are one of the few who has not yet signed up, please do so as soon as possible and let us know if you need any help doing this.

Student Absence

Please can student absences now be reported through Edulink, by using the Absence Reporting icon and the entering the period of absence and the reason. There is also an option to add an attachment if needed. Please note that for safeguarding reasons, absences cannot be reported for more than ?? days in advance.

Holidays in term time

Just to remind parents and carers that if they take their children out of school without authority for 5 or more days (which do not have to be consecutive), they will be liable to receive a penalty notice. Currently the amount payable under a penalty notice is £60.00 per parent/carer per child if paid within 21 days. Thereafter the amount increases to £120.00 if paid between 21 and 28 days. If the penalty notice remains unpaid after 28 days, the Local Authority will consider a prosecution in the Magistrates Court. Please note that penalty notices are issued per parent/carer per child so a family of two parents and two children will receive 4 penalty notices.

Vacancies – Reef Cleaning Solutions

Reef has a vacancy for a school cleaner at Magna Carta. Hours are usually 3.30pm to 6.30pm daily. If you would like to enquire about applying, please email admin@reef-cleaning.co.uk or phone 01480 470110.

Lost Property

We know students don't think it's cool to label their belongings but if items are labelled lost property can be easily returned to its owner - even using a Sharpie on a label helps.

Lost property from this half-term will be on display in the canteen after school tomorrow (Tuesday) for students to search for missing items. This includes lots of PE kit that has been left behind in the changing rooms, as well as shoes and trainers. If parents would like to also come in and look, please come in to the school via the main reception.

Kind regards,

Mrs J Bell
Head of School