



The Magna Carta School

A community school at the heart of Runnymede

CEO & Executive Head: Tim Smith BA (Hons), PGCE, NPQH, MIoD, MCCT

Head of School: Kathy Janzan BSc (Hons), PhD, PGCE, NPQH

*Thorpe Road
Staines-upon-Thames, TW18 3HJ*

23rd January 2019

Dear Parent / Carer

RE: Year 9 Refinement of Option Choices

As you know, your child made 5 option choices at the end of Year 8 and have been studying these courses since the start of Year 9 alongside the statutory curriculum. At this stage it is time for your child to make a final refinement of these option choices.

Following this refinement stage, your child will study their remaining courses from the start of Year 10 through to the conclusion of Year 11, culminating in the awarding of a GCSE or equivalent qualification in each subject.

Please note the key dates below in this refinement process:

Date	Time	Activity
Thursday 31 st January	Period 1	Presentation to Students Mr J Thorpe & Mr C Reilly will provide students with information relating to the refinement process.
Wednesday 6 th February	6.30 – 7.15pm	Parents Information Evening A presentation regarding the options refinement process for parents / carers will take place in the theatre, led by Mr J Thorpe & Mr C Reilly. There will also be the opportunity to ask any questions you may have at this time.
Thursday 7 th March	4.30pm start	Year 9 Parents Evening An opportunity to discuss your child's progress with their class teachers and ask any questions regarding continuing the subject through to the conclusion of Year 11.
Thursday 13 th March		Year 9 Options Deadline for Submission All refinements will be made via the SIMS online system. Details relating to this system will be emailed out to you after the Parents Information Evening on 6 th February 2019.

This process is designed to ensure that students are making informed decisions relating to this process. Throughout questions can and should be asked if necessary to Subject Teachers, Heads of Faculty and/or Department, Tutors, as well as Pastoral & Progress Leads so that students are confident in the decision making process.

Please begin the discussions at home in relation to this upcoming final choice and we look forward to seeing you on the Parents Information Evening and again during the Parents Evening.

Yours sincerely,

Mr J Thorpe
Deputy Headteacher

Mr C Reilly
Assistant Headteacher



The Magna Carta School is operated by Unity Schools Trust which is a charitable company limited by guarantee and registered in England and Wales with company number 07692130. The Registered Office is at Thorpe Road, Staines-upon-Thames, Surrey, TW18 3HJ

Tel: 01784 454320 ~ Email: head@magnacarta.surrey.sch.uk ~ Web: www.magnacarta.surrey.sch.uk